

KCA MEETING MINUTES
January 26, 2017
Final - Subject to Board Approval

Attendees: Chris Kemp-Jackson, Ken Reimer, Darren MacDonald, Christine Dombroski, Sam Kemp-Jackson, Kathy Mitchell, Meghan Muhle, Sue Barnfield, Kathy Mitchell
Guests: Jenna Findlater - NPC and Brian Pincott - Councillor

Meeting Called to Order

Chris Kemp-Jackson called the meeting to order 7:02; with quorum.

Approval of December 01, 2016 Minutes

Ken asked if any corrections or omission of December 01, 2016 meeting minutes; none were raised.

Motion: Ken moved to accept Minutes from December 01, 2016 as presented. Sam seconds motion. The motion passed unanimously. Minutes from December 01, 2016 approved.

Cris asked where Final minutes were stored as she could not locate to designate the September 26, 2016 as approved. Sue will check if she has a final copy. Cris communicated that she had written up procedures for minutes when she was Secretary previously.

President Report

Chris communicated that the Little Library that Dick Bergman has been built and painted by another volunteer; it is ready to be mounted. Ken volunteered to install.

Mom's & Tot's is now folded, Meghan had mentioned that someone may still be interested in running the program – stand-by for more information. If anyone feels that they would like to re-in-state and run the program again that would not be a problem as long as enough notice is given to the KCA Board or Office Manager. In the interim, Chris will communicate with Jen that the space can be rented.

Chris, also addressed the need to find more volunteers. A general discussion ensued and general conclusion that volunteering is cyclical and volunteers come and go. It is common to have a lack of volunteers.

Chris communicated that Sue had an idea that sharing social events with other CA's may be an options to consider. Brian mentioned that Meadowlark Community is starting a social program and may be interested in sharing events. Brian will forward contact information for Meadowlark Community to Chris to follow-up. Kingsland Community Association Clean-up day is scheduled for June 10, 2017. Resident's great time to start preparing for the big event – more details will coming in the "Kingsland Post". Stay Tuned!! Brandy is coordinating the event.

Treasurer's Report

Sue, reported the finances as of January 26, 2017.

| Bank Balances | JANUARY 26th 2017 | December 30th 2016 |
|----------------------|--------------------------|---------------------------|
| Casino Account | 50,348.87 | 54,323.97 |
| General Account | 51,043.07 | 49,005.74 |
| GIC's | <u>136,652.44</u> | <u>136,652.44</u> |
| TOTAL | 238,044.38 | 239,982.15 |

Sue wants to discuss and vote on moving some of our expenses from Casino Account to General Account, as we don't have enough funds to cover existing expenses for the next 18 months in our Casino Account.

Sue proposed moving insurance payment of \$3000.00 to General Account from Casino Account. Repair and maintenance including Wayde, plus utilities to be paid from Casino Account, all other expenses to be paid from general account.

Motion: Sue made a motion to move proposed specific expenses from Casino Account to General Account. Darren seconds. Motion passed unanimously.

Hall rentals for Jan 2017 were \$3,410.00

C&C Liaison

26 January 2017

TO: Kingsland Community Association Board **FROM:** Office of Councillor Brian Pincott, Ward 11

SUBJECT: January Ward 11 Update

Follow-Up Items

- N/A

Monthly 311 Report Summary

- Top 5 Service Requests in December for Kingsland: o Bylaw – Temporary Sign Infraction on City Property Corporate – Graffiti Concerns Inspection – Residential Improvement Project Finance – TIPP Agreement Request Water Services – Sewage Back-up

Community Specific Items

- N/A

Ward Wide Items

- 2017 Property Assessments

On January 5th, 2017, The City mailed out over half a million Assessment Notices. The 2017 property assessments reflect the market value of a property on July 1st, 2016 and its physical condition on December 31st, 2016. The 2017 business assessments reflect the typical net annual rental value of business premises on July 1, 2016.

Please review your assessment carefully. You can do so online by logging into Assessment Search at calgary.ca/assessment. Online, you can access details on your property to review the accuracy of the information The City has on file, and compare your assessment with other similar properties in your area to ensure your assessment is fair and equitable.

The Customer Review Period is from **January 5th to March 6th, 2017**. If you have any questions about your assessment, please contact **403-268-2888**. Changes can only be made to your 2017 Property Assessment during the Customer Review Period.

- Calgary South West Ring Road The City of Calgary is beginning work on their portion of the Southwest Ring Road-related projects. The City project team met with the board in June 2016. We will share updates as they become available. **The contractor hosted information sessions the week of November 28th, 2016.** o The contractor, KGL Constructors (Kiewit, Graham, Ledcor) have set up a website to share information on construction, boundaries, schedule, traffic detours, design updates etc. at <http://www.swcrrproject.com/>. We recommend having a look at this website. You may contact their team at 403-212-0565 or at info@swcrrproject.com.

- Christmas Tree Recycling

The City's Christmas Tree Recycling program will be drop-off only this year. The City will not be collecting trees door-to-door. Bring your tree to one of 13 drop-off locations.

- Introducing CityTalk

The City of Calgary recently launched CityTalk, a digital news magazine and digital compilation of current City of Calgary information in an easy to read format. CityTalk brings a host of City information together on one platform, including The City's social media feeds and some of Calgary's media feeds. The feeds are automatically updated 24 hours a day, seven days a week.

- Snow & Ice Removal Be informed about how The City handles snow events, and monitor road conditions and plowing routes via this dashboard.

- South Crosstown BRT

The South Crosstown BRT route is primarily set and will not require new roadways. With the exception of three new stations planned in the future, existing stop locations will be used for the entire route. The South Crosstown BRT route will be the same as the current Route 306 from Westbrook to Heritage LRT Stations. The route will then extend east of Macleod Trail to Quarry Park.

- SW Transitway BRT At this time, the project team is finalizing the designs of the north portion of the SW BRT, from Glenmore North to downtown. The project team expects to go to tender very soon, with construction beginning this year.

ATCO is preparing for their work on replacing the gas lines under 14th Street SW, as part of ATCO's Urban Pipeline Replacement Program. Included in the pipeline renewal project are the following routes, please click on the links to view route details:

- ♣ Acadia to 14th Street SW
- ♣ 14th Street SW from 90th Avenue to Kootenay Street SW
- ♣ 90th Avenue SW from 24th Street SW to 14th Street SW
- ♣ South Glenmore Park Project

Contact Us Kim Warnke

Community Assistant

caward11@calgary.ca

www.ward11calgary.ca 403-268-2495

Teigan Kopec Executive Assistant

eaward11@calgary.ca

www.ward11calgary.ca 403-268-2476

Brian also presented for review Ann plague wording. Suggestions were given, he will mail to Board for further feedback and comments.

Neighbourhood Partnership Coordinator (NPC)

Jenna is the new (NPC) for KCA, she briefly introduced herself. Attached is the NPC report.

Kingsland Community Association

Neighbourhood Partnership Coordinator Board Report

Prepared on: January 23, 2017

Contact Information:

Jenna Findlater, Neighbourhood Partnership Coordinator, Community & Neighbourhood Services
T 403-476-7277 | **C** 403-804-0321 | **F** 403-476-7271 | **Email:** jenna.findlater@calgary.ca
 Mailing Address: The City of Calgary | Mail code: #100
 P.O. Box 2100, Station M, Calgary, AB Canada T2P 2M5

NPC Requests (ex., Board motions, LOC requirements, etc.)**New NPC**

Jenna will be the new NPC for Kingsland CA. Rather than having coverage over the next few months, Jenna will add Kingsland to her portfolio of communities in the south, Ward 11.

Lifecycle Report 2017

Our coordinator of this program is looking to book the site visits and just wants to know if any construction will be happening April – October so she can book consultants accordingly (not during construction).

NPC Supported Items (ex., Programming, Resources, Best Practices, etc.)**Portfolio ‘Get-Together’**

Some of my groups have been interested in collaborating with other Community Associations for a sharing session. Would KCA be interested in joining? Invite to follow in the coming weeks.

Dates to Remember (ex., Workshops, Grant deadlines, etc.)**Leading a Jane’s Walk in Calgary: A “How To” Workshop**

Date: Wednesday, March 15th
Time: 7:00 – 9:00 pm (light supper provided at 6:30 pm)
Location: St. Louis Hotel
 430 – 8th Ave SE Calgary

Jane’s Walk is a weekend of free neighbourhood walking tours held in cities around the world each May. If you’re curious about leading a Jane’s Walk, The Calgary Foundation and The City of Calgary invite you to attend a “how-to” session where you will receive step-by-step instructions on how to bring your ideas and neighbourhood to life through a walking tour. This event is free and light dinner will be provided at 6:30pm. For more information or to register go to: <https://2017calgaryjaneswalk.eventbrite.ca> A mini Jane’s walk will also take place during the workshop in and around the historic St. Louis hotel. This is Calgary’s 10th year of Jane’s Walk and a very special year to get involved.

Did You Know...? (ex., City-wide Events & External Opportunities, etc.)**Calling for Calgary Awards Nominations**

Calgarians are invited to recognize fellow citizens and organizations for their contributions in making Calgary a dynamic, progressive and compassionate city. Here is your chance to recognize an individual or organization in your community whose efforts really stand out.

For specific eligibility requirements, how to nominate someone in your community and for more information visit: calgary.ca/calgaryawards. **Nominations close on Wednesday, March 1, 2017.**

City of Calgary Map Gallery - <https://maps.calgary.ca/>

The City of Calgary uses exciting new technology to provide citizens and staff with an organized collection of online Calgary maps. It comes complete with interaction improvements to not only view locations but also learn about City of Calgary facilities and services, events and much more. These new and easy to use maps are designed with stakeholder interests and needs in mind, categorized in groups that make sense. There are over 30 maps available in the Gallery, and each tells its own unique story.

How NPC can assist your community association/social recreation group:

| | |
|--|---|
| Engagement | Engagement Needs, Engagement Plans, “Telling the Story”, Raise Awareness, Connect with Residents, Reporting and Evaluation Actions |
| Organizational Development | Board Governance Practices, Strategic/Business Plan Development, Bylaw Review, Risk Management Practices, Operational Policy and Procedures, Committee Structure, Human Resources, Marketing, Promotions and Communication, Programming |
| Connecting City Resources | Land Needs, Programming Needs, City Information |
| Financial Management | Financial Best Practices, Annual Financial Statements and Reviews, Grant and Funding Resources |
| License of Occupation(LOC/Lease | Initiating LOC/Lease, Land Stewardship, Administration of LOC/Lease, Third Party Agreements, Letter of Understanding, Exiting LOC/Lease |
| Facility Maintenance & Capital Construction | Capital Construction Projects, Policy and Process, Lifecycle Management of Facilities and Amenities |
| Connecting City Resources | Navigation and Alignment of City Services, Leverage City Resources to Support Communities, Connections to Other City Business Units and Departments |

Planning Director Report

KCA Planning and Development Committee Update at Jan 26

Community Plan Update:

Met with Councillor Pincott to discuss redevelopments on Elbow Drive and other densification areas within Kingsland. We agreed on several locations where increased density would be acceptable on a parcel to parcel basis, and other locations where no increase in density would be welcome without broader planning and discussion. We encourage developers who wish to rezone to contact KCA planning through me at darrenrmmacdonald@gmail.com for an open discussion. We thank Councillor Pincott for his insights.

Seniors Housing Exploration:

We are exploring the potential to provide seniors housing accommodations within Kingsland that is not specifically exclusive to affordable housing requirements. We would not want to restrict the majority of our residents who have moderate assets and incomes since the threshold for affordable housing can be quite low.

New Planning Committee Member – Enthusiastic Volunteer Wanted

We have room on our team for one new planning committee member / volunteer. We are looking for someone with an interest to learn more about the planning process and who wants to make an impact on the future of Kingsland in terms of redevelopment. Interested persons can contact me at darrenrmmacdonald@gmail.com. This is a rewarding position for the right person.

Rezone Application Status:

LOC2016–0254 - 7408 Elbow Drive SW Rezone: R-C1 to R-CG

Met with city to find out how an application for secondary suite led to R-CG which permits townhomes. We sent a letter opposed to R-CG and encouraged R-C1s for suite or R-C2 for infills to be consistent with our community plan for Elbow. We were informed that Elbow development permits may trigger loss of front drive access which shifts parking to back lane. Calgary Planning Committee recommended abandoning the application for R-CG so we await the next step from the applicant.

LOC2016-0308 - 729 67 Av SW Rezone: R-C2 to R-CG

CPC hearing was held and the application for R-CG was recommended. The next step is the public hearing. R-CG enables the stated intent to legalize the secondary suites in the existing semi-detached building. R-CG also enables a full redevelopment with new infills or townhomes which depending on the design concept might also be supported. We will observe how the project proceeds to see if we would support another of these rezones for the stated land use.

Elbow Drive Enquiry: Potential 7304 Elbow Drive SW Rezone: R-C1 to R-C2

Developer may submit an application to rezone with intent to build two infills with secondary suites on this wide lot parcel. We plan to meet again when a rendering is available. Residents should advise ASAP if interested in reviewing the drawings by contacting me at darrenrmmacdonald@gmail.com . The best opportunity for input is prior to submission.

Development Permit Application Status:**DP2016-2458 - 69 Av SW (11 parcels) R-C2 to M-C1 (110 units)**

The applicant response to city review is expected by March 3rd. Applicant has not yet advised on an Open House date. We continue to oppose the height and density relaxations requested.

DP2016-5214 - 7515 MacLeod Trail SW (Strip Mall) Change of Use for Restaurant

Al-Madina Shawarma will have 8 tables. Sent letter to city stating an on-going concern about parking for the strip mall but we had no objection to this specific application.

DP2016-5294 - #220 7337 MacLeod Trail SW (Marshall's complex) Change of Use for Medical Clinic

Sent letter to city with no objection for this change of use to enable dental offices.

DP2017-0176 - 7724 Elbow Dr SW (Shoppers Strip Mall) Change of Use for Liquor Store

Still finalizing a letter to city. We note the proximity to a high school as a concern and believe this was the reason for a prior rejection for the strip mall.

Home Occupancy Application Status:

DP 2016-4501 - 7311 5 ST SW (R-C1) - Temporary Use: Home Occupation Renewal - Class 2: Landscaping (3 years). Public Notice of approval was provided in Calgary Herald on Jan 12th.

DP2017-0022 - 24 Kirby Place SW (R-C1) Home Occupancy Renewal (King Roofing and Tile)

Sent letter to city with no objection. We assume a 2 or 3 year term is being requested.

Life Cycle Report

Security light on deck has failed. We have obtained pricing for repair or replacement. Led replacement is \$630.00 / long term energy savings. Repair is \$395.00 and will need replacement eventually. While we are doing the replacement, we need to consider the west side light, basement entrance light, and east security light as these also should be changed to Led for cost savings. None of these lights are covered by the Enmax replacement grant. With the improvements to Led lights, the cost has dropped and durability has improved since we first started looking into replacement. My recommendation is to replace these 4 lights at this time. I will get final quotes from the 2 electricians that have supplied us with numbers to get a firm price before issuing work order. The total cost would be in the range of \$2520.00. Ken, will wait to see about a grant for the lights; he will update the board as he gets more information.

Motion: Ken made a motion to replace the east, west, basement entrance lights which will not covered by Enmax grant. Sue seconds. Motion passed unanimously.

Deck report by Entuitive as requested by City of Calgary; 4 items need repair or upgrading:

- 1] Hand railing on east stairs
- 2] East stairs
- 3] Retaining wall
- 4] Barrier free ramp?

My study shows that the ramp slope meets minimum code, but the platforms are too small.

If we are to replace the east stairs and new railings, and also rebuild retaining wall; I recommend hiring an engineer to revamp deck layout and pour new retaining wall that can also facilitate a roof structure over deck in future.

Motion: Ken made a motion for board to approve monies to engage an engineer to review conceptual drawings and provide feedback on Ken's proposal. Sue seconds. Motion passed unanimously.

Ken communicated that STEPS Student city employment program will instated this year. Ken will continue to gather more information on the program and report back to the board at the next meeting February 23, 2017.

Ice Making

Rinks are in good shape and being used, hockey rink on a fairly regular basis. Had 1 scraper repaired and have purchased 2 more (which Ken donated to KCA).

Casino Report

Sue completed the Casino Report as requested by AGLC, Chris will sign and she will send out, which is due February 11, 2017.

Social Report

1. After sending the email to Kingsland residents requesting feedback about how to increase membership I had two suggestions that came up a couple times each:
 - draw prize for people who bought memberships
 - door to door canvassing is the best option
2. Social Committee hosted the Seniors Christmas Dinner and it was big hit...roughly 40-50 seniors and they were all very happy with the event. Received a couple "thank you" emails and one card to the hall.
3. Upcoming events:
 - Winter Festival on Sat, Feb 11, 2017 - 12pm to 3pm
 - Easter Egg Hunt, Saturday, April 8, 2017 – 11am to 1pm.

Currently unknown whether Parade of Sales or Spring Festival will happen as there isn't a coordinator for either of these events yet. Have booked Fresh Air for Movie in the Park (September), but will cancel for full refund come June if no one takes over planning.

4. When I step down as Director, if no one takes over, could the social events continue as long as each individual had their event budget approved by attending a board meeting?

5. Budget: We have currently spent much more in our budget than anticipated. We had very low turn-out for Oktoberfest, the Seniors Christmas Dinner was under budgeted (first time event), and we have received less in grant money and private donations. I am guessing that future events may not occur due to lack of volunteers, which will keep us within our \$7500 annual budget. However, if we had volunteers step forward for future events, would the Board consider approving additional funds to carry forward with Spring Festival (last event in this budget year). *Cris, currently the budget for Volunteer Appreciation is set for \$1000 though this may be a bit high, I will re-look at things after the Winter Festival financials are submitted.*

The Social Committee budget may be over budget, some events will be reviewed and may not run. Meghan will keep us posted.

More discussions on fund raising Darren suggested selling products to community to raise money. Cris's idea was maybe a portion of the newsletter advertising money can be directed to the CA.

Trico Liaison Report

Christine communicated that the Trico report will be sent to Jen for the website.

Trico Centre Information for Community Bulletin Boards, Community Association Board Meetings, Community Association Websites - January 2017/February 2017

Trico Centre for Family Wellness is a non-profit, community-owned and operated recreation facility. At Trico Centre, you can work out in the fitness centre, use the gymnasium, swim, or skate, plus we have fun, active programs for all ages. Check the Program Guide or www.tricocentre.ca for more information on any of the activities and events listed below. Residents of communities partnered with Trico Centre (like yours!) pay 20% less for a Trico Centre membership with presentation of a community association membership or payment of the Community Support Fee (which is sent to your community association.) Check the Program Guide or www.tricocentre.ca for more details.

Recession Busters

- The Trico Cares program offers **fee assistance** for passes and admissions. Plus, we have partnered with organizations that offer fee assistance for programs (Canadian Tire Jumpstart, KidzFirst, KidsSport.) See www.tricocentre.ca for details.
- Affordable swim specials: 8:30-9:30pm Monday to Saturday, just \$3/person. Sundays 6-8pm, Family Night Swim, \$3/person. Early bird 50% off admission and last hour swim special for \$3/person. Parent and Tot swim \$6/parent, \$1/tot aged 2-6. See www.tricocentre.ca for schedule.

Did You Know?

- Refer a new pass holder and get a free month on your pass!
- Buy a new pass and receive a coupon for up to \$50 off a program, personal training, or a daily/ 10-visit pass for friend/family.

Funderful Family Day Celebration

- Trico Centre and Shine FM have partnered on a wonderful Funderful Family Day Celebration, Monday February 20 from 10am-2pm. Free Admission. Free family skate, Storytime Theatre, cookie decorating, hot Chocolate, bar, Fun Zone in the gym, plus Twoonie Swim (waves, waterslide, \$2 per person.)

Adults

- Focus on your specific goals in a 6-week, small-group (max of 4 participants) setting. Choose from Focus on Fat-Burning, Focus on Learning the Basics, Focus on Power Lifting, Focus on Strength Training Design, or Focus on Healthy Back and Joints. Register at www.tricocentre.ca.
- Learn how to stop the chatter of your mind and relax your body with our Mindful Relaxation Intro Workshop February 4, 2 – 3:30pm.
- Maximize your mobility and reduce pain with Myofascial Stretch and Release. This 6-week registered class runs Tuesdays 5:30-6:30pm starting February 21 or Thursdays 9:15-10:15am starting February 23.
- Trico Centre now provides emergency response certification courses. This month, CPR C/AED recert & First Aid/CPR full recert on February 4. Wilderness & Remote First Aid covers material in Standard First Aid & CPR, plus special material on techniques for wilderness & remote areas. Part of the class is taught in an outdoor setting. February 11 and 12, 8am – 6pm.

Children & Youth

- Mindfulness for Youth Workshop (8 -12 years with parent.) You and your child will learn techniques that will achieve lifelong calming strategies. February 4, 12-1:30pm.

Families

- Introducing the kids Korner Childcare continuous pass for members. Members can now pay a monthly fee for unlimited childcare. The cost for 1 child is \$79/month, 2 children is \$138/month, and 3 children is \$177.50 per month. Check www.tricocentre.ca for details.

Membership Report

Christine communicated that as of January 25, 2017 memberships sit at [117 memberships](#).

Some seniors that attended the Senior Christmas Dinner communicated that they did not know about the event but heard about the event from their friends. It was confirmed that all apartments' residents receive a copy of the "Kingsland Post" which is delivered by Canada Post.

Meghan sent out an email on behalf of Christine asking residents for ideas on how can KCA can attract more residents to buy annual memberships.

Christine will follow-up on how many memberships are associated member, the board will review based on the numbers and discuss potentially raising the cost of the associated membership.

Other

Darren responded to FCC email regarding the Canada 150 Grant is offering trees. He suggested planting trees on Elbow Drive. Kathy will follow-up with the initiative and report back at our next meeting.

Next Meeting

Thursday February 23, 2017.

Motion: Darren made a motion adjourn the meeting 8:45 pm. Sue seconds. The motion to adjourn meeting passes unanimously.

Minutes Prepared by: Christine Dombroski